



AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Wednesday, January 11, 2023 to follow Judicial
Live Stream Link - <https://youtu.be/GcaUIEllbpg>

CALL TO ORDER: By Hon. Chris Petrus, Chair

MEMBERS: Legislators, Tricia Kerr, Aileen McNabb-Coleman, Heidi Nightengale, Lydia Patti Ruffini, Hans Pecher and Robert Shea

MINUTES TO APPROVE: December 7, 2022

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

John Carmardo and Keith Batman (Board of Elections) –

Sheila Smith (Clerk of the Legislature) –

Christopher Palermo (County Attorney) – no updates

Susan Dwyer (County Clerk) – no updates

Tom Bunn (Information Technology) –

IT Help Desk data – December 2022

- 400 new support tickets were created
- 81% support tickets were resolved (322)
- Average resolution time (per ticket) – 1.7 hours

Completed Projects

Conference Room Technology Upgrades

- Installed new audio/video upgrades in both Caucus Rooms which allows for optimal hybrid meeting spaces
- Installed 75” interactive panels and Logitech rally audio/video systems to mirror the meeting experience/setup in Chambers

OSC IT Audit

- Corrective Action Plan (CAP) has been completed and ready for submission to OSC office
- I will provide a brief walkthrough of the CAP at the 1/24 Full Legislative meeting

Active Projects

TraCS 19 Upgrade (Sheriff’s Department)

- Work is underway to upgrade the County to the latest version of TraCS
- Consists of Server, Workstation, and Field Units
- Upgrade will provide updated law tables, improved search features, and a more reliable connection to the server which has caused us issues in the past
- Target completion date 1/13

County-Wide Network Infrastructure Project

- Last meeting occurred on 12/20; balance of network infrastructure project hardware has been purchased
- Implementation of new network equipment and configuration to occur starting in Spring of 2023
- Once project is complete will provide a reliable, scalable, and redundant network infrastructure to the County

Microsoft Office 365 Project

- Information Technology has fully migrated to Office 365
- We have started email migration within the County; 15 departments have been completed
- Office 365 email migration should be completed by February 2023

- Phase II includes Microsoft Teams and OneDrive rollout will be begin once email migration is completed (early 2023)

Kevin Swab (Veterans) – no updates

RESOLUTIONS:

CLERK OF LEGISLATURE:

1-23-GO-1 Pension reporting Resolution for Elected and Appointed Officials

FOR DISCUSSION: Fred Westphal – Attendance Policy, attached

ADJOURNMENT: Wednesday, February 11, 2023 to follow Judicial

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. _____ 1-24-23 COL Pension Reporting ROA

PENSION REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

By: Christopher Petrus, Chairman, Government Operations Committee

WHEREAS, New York State's Retirement System reporting requirements are set forth in Title 2 NYCRR § 315.4 for elected or appointed officials who are members of the New York State Retirement System and elected or appointed on or after August 12, 2009; and,

WHEREAS, a three-month record of work activities was submitted to the Clerk of the Legislature by those officials that do not maintain a daily record of actual time worked; now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, that the Cayuga County Legislature will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Legislature: **see attached**; and it is further

RESOLVED, that the redacted copy of the resolution which does not show the employees last four digits of their social security number or registration number shall be posted on the Cayuga County website for a minimum of 30 days and that a certified copy of the resolution and affidavit of posting be filed with the Office of the State Comptroller within 45 days of adoption.

NAME	DEPT.	WORK DAY	TITLE	TERM	APPT. DATE	APPT. ENDS	CO. PENSION	4 DIGET		RECOR D OF TIME	Tier 1	NOT SUBMITTED
								SS	PENSION #			
Foley, Ryan	Human Res/CC	7	Commissioner PT	6 years	6/1/2022	5/31/2028	Y			6.86		

CAYUGA COUNTY POLICY MANUAL
Section 5

Subject: Attendance Policy at County Legislature Meetings for County Department Heads

Effective Date: 05/25/10; Resolution 255-10

Supersedes Policy of: 10/27/09; Resolution 572-09

Policy Title: County Legislature Meeting Attendance for Department Heads

Objective: By Department Head attendance at County Legislature Meetings and their respective oversight committee meetings, the objective is to obtain and share information between the County Legislature and its Department Heads.

Policy:

All County Department Heads are required to attend Cayuga County Legislature Meetings and their respective Legislative Oversight Committee meetings if:

- (1) There is a resolution pertaining to their department programs, services, or staff.
- (2) There is a topic of discussion of which the Department Head has personal knowledge or expertise.
- (3) The Department Head has been requested to attend a meeting by the Chairman of the County Legislature, or a department's oversight committee person.

(Note: Policy shall be reviewed by the County Administrator periodically and when revised by the Legislature shall be distributed to all departments.)